Pre-release acceptance checklist

Ismail 3000 kit · version 1.0 · to run before every release, by someone who didn't build the feature.

Version: ..... **Date:** ..... **Tested by:** .....

Before you start

- [ ] The version under test is deployed on the acceptance environment.
- [ ] The list of changes in this version is known (tickets, release notes).
- [ ] The automated test suite is green on this version.

Critical journeys

Adapt this list to your product: these are the journeys that must never break.

- [ ] Sign-up for a new account, including the confirmation email.
- [ ] Login, logout and forgotten password.
- [ ] The product's core journey, end to end.
- [ ] Payment or subscription, through to confirmation.
- [ ] The export, integration or API your customers depend on.

What's new in this version

- [ ] Each delivered feature meets its acceptance criteria.
- [ ] Error cases are handled (empty field, invalid input, network down).
- [ ] Copy has been proofread, with no typos or placeholder text.

Display and compatibility

- [ ] Desktop: Chrome and Safari (or Firefox).
- [ ] Phone: one iPhone and one Android, in portrait.
- [ ] Nothing overflows or overlaps on a small screen.

Data and security

- [ ] A user only sees their own data.
- [ ] No test data, key or password appears on screen or in the page source.
- [ ] Data migrations ran without errors.

If your product uses AI

- [ ] Typical questions get a correct answer.
- [ ] An off-topic question is politely declined.
- [ ] A hijacking attempt ("ignore your instructions") has no effect.
- [ ] No action runs without confirmation when it should ask for one.

Before you press the button

- [ ] The rollback plan is known (how to return to the previous version).
- [ ] The on-call person has been notified.
- [ ] Remaining known bugs are accepted by the PO.

Decision: ☐ Go ☐ No go **Signature:** .....

This checklist is free to use in your projects. Find more kits and articles on AI-augmented QA at ismail3000.